



Thank you for filling out this Student Evaluation Form which is part of the student's application to our school.

Here how to fill out the form. Choose one of the following two methods

### **Method #1 – Use Adobe Acrobat**

1. Open the form in **Adobe Acrobat**, do "Save As" immediately with student name and then fill in the shaded areas of the form.
2. With the tables, simply click on the appropriate box and enter "X." The tables also allow for comments in the box to the right.
3. When you're done, save the form on your hard drive where you can find it
4. Find the email we sent you.
5. Click the link under the phrase "To complete the recommendation please follow the link below."
6. Upload the completed file under the \*Completed File section
7. Click SUBMIT

### **Method #2 – Print/scan**

1. Print out this form
2. Complete the form by filling out all the questions
3. Scan the form on a copier and create a PDF file
4. Find the email we sent you.
5. Click the link under the phrase "To complete the recommendation please follow the link below."
6. Upload the completed file under the \*Completed File section
7. Click SUBMIT



Please return this form to the school to which the student is applying.

**STUDENT EVALUATION**

For children entering grades two through five

**Section I:**

Name of student \_\_\_\_\_ Applicant for grade \_\_\_\_\_

I have known this candidate for \_\_\_ years \_\_\_ months. Number of children in class \_\_\_ Grade level(s) in class \_\_\_\_\_

Is child generally on time for school? Yes \_\_\_ No \_\_\_ Attendance pattern \_\_\_\_\_

My relationship with this candidate has been that of \_\_\_\_\_

What are the first words that come to mind to describe this candidate? \_\_\_\_\_

**To the teacher or school director:** We appreciate your cooperation in completing this form. It provides one way of getting to know the child and is reviewed with the full awareness that children are constantly changing and developing. Please note that we place particular value on your observations of classroom behavior and your descriptive comments in each area. **This evaluation will be kept in strict confidence, will be reviewed only by the admission committee and will not become part of the student's permanent record.** Your insights will be used solely to help inform a thoughtful admission decision which will result in the best placement for each child.

**Section II: SOCIAL/EMOTIONAL DEVELOPMENT** *(Please circle best descriptor)*

Comments

	consistently	usually	occasionally	seldom	
Demonstrates sense of integrity and responsibility					
Consideration for others	very considerate	usually considerate	inconsiderate	unkind	
Social relationship with peers	very mature	average	somewhat immature	relates poorly	
Leadership ability	excellent	good	average	poor	
Emotional maturity	very mature	average	somewhat immature	very immature	
Self-confidence	healthy self-image	needs some support	seems overly confident	poor self-image	
Sense of humor	highly developed	age appropriate	developing	poorly developed	
Self control	excellent	usually good	occasionally disruptive	frequently disruptive	
Interaction with teacher/adults	healthy/ comfortable	is uneasy	is dependent	avoids contact	

**Section III: ACADEMIC DEVELOPMENT** *(Please √ best descriptor)*

**Classroom Characteristics:** Consistently Usually Occasionally Seldom NA Comments

	Consistently	Usually	Occasionally	Seldom	NA	Comments
Listens attentively						
Follows directions						
Contributes effectively to class discussions						
Works well independently						
Organizes self/materials						
Works well in small groups						
Demonstrates creativity						
Seeks help when needed						
Responds positively to suggestions/requests						
Completes homework on time						
Moves easily from one activity or space to another						

**Language Arts:**

Above                      Below  
 Outstanding Average Average Average NA

**Comments**

Reading decoding/speed						
Reading comprehension						
Literal comprehension (recall of facts/details)						
Vocabulary						
Grammar						
Spelling						
Writing: Organization						
Topic development						
Expository						
Creative						
Handwriting skills						

**Mathematics:**

Demonstrates problem solving skills						
Recognizes patterns in Numbers						
Understands place value through decimals						
Understands operations with fractions & decimals						
Computation skills						
Spatial problem-solving skills						

**Other Subjects:**

Art						
Athletics						
Foreign Language						
Keyboarding skills						
Music						
Science						
Social Studies						

**General:**

Academic potential						
Level of motivation						
Problem-solving skills						
Ability to understand abstract concepts						
Willingness to take risks						

## Section IV: PARENT AND FAMILY

### INFORMATION

Has/have the parent/s  
of this child been:

	Consistently	Usually	Occasionally	Seldom	Comments
Supportive of the child's experience					
Supportive of your school's programs/routines					
Supportive of you as a teacher					
Responsive to suggestions/guidance					
Realistic in setting educational goals					
To your knowledge, is the parent's perception of the child compatible with the school's understanding of the child?					

### Section V: Closing

Please comment on this child's ability to meet the expectations of your school. Have you adjusted your program to accommodate the needs or abilities of this child?

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We encourage any other information which you think would be helpful. Please feel free to write in the space below and on the back of this form if necessary.

Your name \_\_\_\_\_ Date \_\_\_\_\_ School Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

School \_\_\_\_\_ Address \_\_\_\_\_

If you would like to discuss this applicant/family further, please list your telephone number and the best time for us to call.

Daytime \_\_\_\_\_ Evening \_\_\_\_\_ Best time to call \_\_\_\_\_

*Thank you for your candor and your thoughtful insight*

**Please return this form to the school to which the student is applying.**

**Additional Comments**